

LYONS LIBRARY BOARD MEETING

October 12, 2023

Open Meeting: Amy Shield opened the meeting at 7:08 p.m. Amy Shield, Meg Hebing, Lyn Medley, and Roxy Wilcox were present. Cathy Griswald attended remotely. Tammy McKibben was unable to attend and was excused.

Everyone stood for the Pledge of Allegiance. There weren't any additions to the agenda.

Changes or additions to the Agenda: Two items were added to New Business- self-check machine and book budget.

Approval of the September Minutes: Cathy proposed a grammatical correction to the minutes. Meg motioned to approve the minutes as corrected, and Cathy seconded the motion. The minutes were approved.

Library Updates:

PYM

Roxy missed both Small Libraries and Directors PYM meetings due to a medical emergency.

Old Business:

Weeding/Shifting Project- We shifted Romance and Inspiration and moved the oversized books in each collection to the beginning of the genre for consistency. The adult fiction genres of the library have been alphabetized by author's last name and then by title, following the guidelines used at most libraries for fiction shelving. The young adult and juvenile items still need to be re-alphabetized. We will continue to note series name and number on a label at the top of the book spine.

Update on Building Plans- Given the difficulties we've had in locating a contractor, the change in available city funds, and the input from the two architects hired by the City Manager, completing the bathroom remodel project by the deadline seems improbable. Roxy contacted the grant coordinator and explained our situation and asked to change the scope of the project and get an extension. The coordinator said that we can change the scope and use the funds to purchase a ramp for better access to the building. She will email further about an extension after contacting her supervisor.

Winter Reading- We discussed the best way to implement a program promoting families reading together during the holidays. Our plan is to print calendars and instructions which will be given to the students of Mari-Linn in their Tuesday packet a week before the break (delivered to the office on Monday, December 4th).

New Business:

Self-check machine- The new machine is in place on a new desk. We are training patrons how to use it, but not pushing them if they prefer traditional check out.

Book Budget- Meg asked teachers and school librarians for a list of their most popular/checked-out titles to help with our youth book selection process.

The next Library Board meeting will be Thursday, November 16 at 7:00 p.m., in person, at the library, or via Zoom. With no further business, the meeting was closed at 7:28 p.m.