



CITY OF LYONS

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CITY COUNCIL MEETING MINUTES

December 5, 2023 (*Rescheduled November meeting.*)

Council Present: Councilors: Mike Wagner, Diane Hyde, Amy Watts, Jessica Ritchie via Zoom & Mayor Lloyd Valentine via in-person & Zoom

Council Absent:

Employees Present: Librarian Roxy Wilcox via Zoom, CM Micki Valentine via in-person & Zoom

Public Present:

Opened w/pledge: @ 6:30 pm

Roll Call: Taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias): none

Presentations: Peggy McGuire unable to attend. Councilor Ritchie attempt to call. Council would like her to make her presentation either in-person or via Zoom before approving the resolution. *Councilor Hyde motioned to table – Councilor Wagner seconded – carried with all in favor – none opposed.*

Public Comment: none

Sheriff's Report: The monthly report was provided and reviewed.

Consent Agenda: Council Meeting Minutes October 24, 2023, and Bills Paid October 25, 2023 – November 28, 2023. *Councilor Ritchie motioned to approve – Councilor Wagner second – All in favor – none opposed – approved.*

Public Hearings: none

Unfinished Business:

- **American Rescue Plan (ARP) Update** – Freres Park Improvements. The parking lot, storm drainage, and concrete pathway have been completed. The building permit has been submitted to Linn County for the shelter – just waiting for their approval.
- **ALA Grant** – Received a verbal quote from Amramp – at least \$60,000. They want engineered plans and county approval. Will continue working on this.
- **Safe Routes to School – Engineer of Record** – In order to proceed with the project a new contract with the engineer is needed. An RFP was issued. The committee: Amy Watts, Dave Kinney & Micki Valentine, reviewed the submission and determined that Civil West best fits the City's needs and recommends that Lyons City Council appoint Civil West as the City's Engineer of Record & allow the City Manager to sign the

agreement, and approve the SRTS Task Order. Councilor Wagner confirms this is money we've already been awarded and no additional funds needed. *Councilor Wagner motioned to approve the recommendation – Councilor Hyde seconded – all in favor – none opposed.- passed.*

- **Ordinance 246-2023 Amending the City of Lyons Municipal Code 8.20.010, Prohibited Camping; 8.10.155, Unattended Property Prohibited; and Repealing Section 9.15, Curfew, to Ensure Compliance with the Requirements of ORS 195.530**
Second reading of the ordinance. Brings us in to compliance with state law. *Mayor Valentine read by title only.* The Sheriff is not present tonight. *Councilor Ritchie motioned to approve – Councilor Wagner seconded – all in favor – none opposed – passed.*
- **Resolution 593-2023 Authorize Donation Expenditure** – This resolution creates a new fund and authorizes the expenditure of donated funds from Freres Foundation – *Councilor Ritchie motions to approve – Councilor Wagner seconded – all in favor – none opposed – passed.*
- **Resolution 594-2023** – Appropriation Transfer within funds to move Capital Outlay funds to Materials & Services within the General Fund, American Rescue Plan Fund, and the Safe Routes to School Fund – *Councilor Ritchie motioned to approve – Councilor Wagner seconded – carried with all in favor – none opposed – passed.*

New Business:

- The 2024 budget calendar and 2024 calendar were provided.
- Joint Meeting of Lyons City Council & the Local Contract Review Board opened at 6:55pm by Mayor Valentine. This meeting was held to review changes to public contracting rules and make recommended changes. *Councilor Ritchie motioned to approve Resolution 595-2023 Amending Public Contracting Rules for the City of Lyons – Councilor Hyde seconded – all in favor – none opposed – passed.* Mayor Valentine closed the joint meeting and reopened the Regular City Council meeting at 6:58pm.

Correspondence:

- CIS Recreational Immunity report was reviewed.

Librarian Report: Librarian Wilcox provided the report. New books are coming in and being reserved. In the check-out system, she placed a 3-month reservation hold so that only local patrons could reserve the new books during that time. She attended several meetings. The libraries were made aware of a bootlegging scam for DVD materials. The CCRLS App has crashed and may take up to a year for a replacement system. CCRLS is considering a Saturday courier route.

City Manager Report: CM Valentine gave report. Public Works Favor is off the season. Berkey working on adjusting shelves at the library. One burial. Flags were placed/removed for the Veteran's holiday. Need to replace library back door and paint the other doors. Increase in mechanical/plumbing permits. The LGIP interest remains unchanged. Requested quotes for a tree removal at the corner of 5th and Juniper Street. Selected R&R who will be out in January to remove the tree. The neighbor will be notified when the time gets closer. Will be applying for a .gov web domain in January. Holiday lighting contest in progress. Business license renewal notices went in the mail. Reminder of City Manager vacation. Follow-up provided on a complaint.

The City Manager requests that Mayor Valentine be authorized to sign checks. The City Manager reads each check payee names and the amount being paid. *Councilor Hyde motions to approve – then amends for listed checks – one time authorization – Councilor Ritchie seconds and adds bills for the month of December – Councilors Hyde, Ritchie, Wagner, & Watts approve – Mayor Valentine abstained – motion passed.*

Planning Commission Report: Nothing to report.

Financial Reports: No questions were asked.

Commissioner Report/Councilor Questions/Comments:

- Mayor Valentine, Cemetery – No comments to add.
- Councilor Ritchie, Library – No comments to add..
- Councilor Wagner, Building Improvements – No comments to add.
- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Watts, Transportation, Parks & Recreation – No comments to add.

Executive Session: None

Requests – Councilor Requests/Future Agenda Items/Announcements:

Next Meeting: December 19, 2023 @ 6:30 pm Regular Council Meeting – Lyons City Hall

Adjourned @ 7:15 pm

Summarized by CM Valentine