



CITY OF LYONS

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CITY COUNCIL MEETING MINUTES

January 23, 2024

Council Present: Councilors: Jessica Ritchie, Diane Hyde, Amy Thrasher, Mike Wagner, & Mayor Lloyd Valentine

Council Absent:

Employees Present: PW Richard Berkey, CM Micki Valentine

Public Present: Lari Rupp – Marion County Economic Development

Opened w/pledge: @ 6:30 pm

Roll Call: Taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):

- CM Valentine request to add the library ramp to Unfinished Business.

Presentations:

- Lari Rupp, with Marion County Economic Development, provided information about the Opal Creek Promise. The 15 million dollars that was promised to the canyon communities many years ago has finally become available, with Marion County assisting in the distribution to the communities. Some projects have already been identified for spending. Marion County is seeking out additional economic development projects to support the canyon. Councilmembers commented, for Lyons, that a lack of a sewer system and land limits business development. They discussed the parks, library, businesses, and the school. Council looks forward to hearing more about the grant opportunities. *She exits the meeting at 7:10 pm.*

Public Comment: none

Sheriff's Report: Sheriff's report was reviewed. It was noted that more hours than contracted were provided.

Consent Agenda: Council Meeting Minutes December 19, 2023, and Bills Paid December 20, 2023 – January 23, 2024. *Councilor Ritchie motioned to approve – Councilor Wagner second – All in favor – none opposed – approved.*

Public Hearings: none

Unfinished Business:

- **American Rescue Plan (ARP) Update** – Freres Park Improvements. The picnic shelter is near completion. Still need to obtain picnic tables.

- **Safe Routes to School** – Civil West is expected to resume the project this month. The contracts have been signed.
- **Resolution 596-2024** – Adopting Corrective Action Plan is regarding the comment the auditor made about segregation of duties. This is common for entities in small towns. This has been noted in previous audits. New last year, the State Audits Division requires a formal recognition of any comments by the auditor with a resolution and letter to be sent to their office. The final audit report is available for their review. *Councilor Wagner motioned to approve – Councilor Hyde seconded – passed with all in favor – none opposed.*
- **Calendars** – the budget calendar and council calendar needed to be updated. The 2nd Budget Committee meeting was moved by one day and typos were corrected.
- **Library Ramp** – Matt Wadlington provided a drawing of a ramp that would meet ADA requirements to the back entrance of the library. He received a preliminary estimate of \$42,000 for a wood ramp. The \$20,000 ALA grant money can be used for this project. The council’s consensus was to move forward with this project. They would like the septic tank pumped before the project gets underway.

New Business:

- **Appointments** –
 - Councilor Wagner motioned to appoint Sharon Durbin, Jerry Tabler, and Mel Hanna to three-year terms on the Planning Commission – Councilor Hyde seconded – all in favor – none opposed.
 - Councilor Wagner motioned to appoint Jerry Tabler to a three-year term on the budget committee – Councilor Thrasher seconded – all in favor – none opposed.
- **November 5, 2024 Election** – The Mayor’s position and two Councilor positions will be on the election ballot in November. Mayor Valentine, Councilor Wagner, and Councilor Hyde terms are expiring. Councilor Thrasher’s position may also be on the ballot. She was appointed rather than elected. Linn County Elections will let us know if that position will be placed on the ballot. Election packets will be available June 5, 2024, for pickup. A minimum of 10 signatures will be required on the petition. It is highly recommended that more than 10 signatures are collected. Submissions must be made at City Hall no later than August 16, 2024, to have their names placed on the ballot.
- **DEQ TMDL** annual update meeting will be held on January 30 at Detroit. The letter and matrix are provided. These items will be discussed at the meeting. Civil West assisted with the survey. Expecting to get the results of the survey at the meeting. The report will be updated after the meeting and submitted to DEQ for the final annual report.
- **Zoning Change** – Zeek Torrez has inquired about operating his business from his property, which is within the Limited Industrial Zone. Dave Kinney has provided some options. The choices were to change the zoning to allow this type of business in the Industrial Zone or change the zoning to Commercial. It will go to the Planning Commission for review and decision. The council prefers that Torrez make the request specific to his lot. *Councilor Wagner motions Torrez may apply for the zoning code text amendment, as a conditional use, which would be specific to his property and business – Councilor Hyde seconded – motion passed with all in favor – none opposed.*

Correspondence: none

Librarian Report: KJ DeGuire prepared the report in the librarian’s absence. It is provided.

City Manager Report: CM Valentine gave report. Public Works - Berkey continues to work on adjusting shelves at the library, storm debris clean-up, water faucet at the shop was replaced due to freeze damage. One headstone was scheduled to be placed; however, the weather has delayed it. The library was closed during the freeze. Requested Civil West to look at the ramp. There were no permits issued in the past month – however two came in today that had been applied for last month. City Hall was closed Monday due to the weather. Met with Marion County Economic Development on January 22 prior to Tuesday’s council meeting, to discuss the Opal Creek funds and projects. Reminder of the scholarship program – spread the word. Reviewed complaints – mud from construction was addressed and none in the road as of yesterday. An inoperable vehicle parked in the ROW was tagged and removed. Other concerns were raised about the habitability of the property and debris in the yard.

Planning Commission Report: Nothing to report.

Financial Reports: No questions were asked.

Commissioner Report/Councilor Questions/Comments:

- Mayor Valentine, Cemetery – No comments to add.
- Councilor Ritchie, Library – No comments to add.
- Councilor Wagner, Building Improvements – No comments to add.
- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Watts, Transportation, Parks & Recreation – No comments to add.

Executive Session: None

Requests – Councilor Requests/Future Agenda Items/Announcements: Councilor Hyde announces that the OSU Extension Service will be hosting a community event once a month to answer questions and provide resources to the community at the Santiam Community Gardens.

Next Meeting: February 27, 2024 @ 6:30 pm Regular Council Meeting – Lyons City Hall

Adjourned @ 8:10 pm

Summarized by CM Valentine