



# CITY OF LYONS

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## CITY COUNCIL MEETING MINUTES

March 26, 2024

**Council Present:** Councilors: Jessica Ritchie, Diane Hyde, Mike Wagner, & Mayor Lloyd Valentine

**Council Absent:** Councilor Amy Thrasher

**Employees Present:** Librarian Roxy Wilcox, PW Richard Berkey, CM Micki Valentine

**Public Present:**

**Opened w/pledge:** @ 6:30 pm

**Roll Call:** Taken

**Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):** none

**Presentations:** none

**Public Comment:** none

**Sheriff's Report:** Sheriff's report was reviewed.

**Consent Agenda:** Council Meeting Minutes February 27, 2024, and Bills Paid February 28, 2024 – March 26, 2024. Councilor Ritchie asked about the voided checks – due to printer misprint. *Councilor Ritchie motioned to approve – Councilor Hyde second – All in favor – none opposed – approved.*

**Public Hearings:** none

### Unfinished Business:

- **Freres Park - Picnic Tables** – Received a quote from Buell Recreation in the amount of \$6,350.00, which includes delivery, unloading, and setup. Confirming with them that they are ADA tables. Councilor Ritchie would like the surface to be smooth for easier removal of graffiti. *Councilor Wagner motioned to approve the quote from Buell Recreation in the amount of \$6,350.00 for two concrete picnic tables – Councilor Ritchie second – all in favor – none opposed – approved.*
  - **Freres Park – Walkway** – CM Valentine asks if council would approve using the Walk/Bikeways from the ODOT Gas Tax revenue, in the Street Fund to fund the portion of the park project for the sidewalk. The council consensus all approved.
- **Linn County Natural Hazard Mitigation Plan Update** – Updated the Lyons facilities list and attended the meeting to discuss climate change projections. The next meeting will be held April 3<sup>rd</sup>.

- **Safe Routes to School** – Held a meeting with Civil West, Dave Kinney, and Mike Wagner were present. Discussed stormwater drainage. Civil West will refine their plan. Lee Loving, NSSD Superintendent will be invited to attend the next meeting.
- **Budget Requests** – The minimum wage increase has not yet been announced but cities are using the current CPI average of 3.3% as a starting point. Council is agreeable to use this number. Councilor Ritchie recommends speed humps on 13<sup>th</sup> Street as suggested by residents in the area. She would also like to see a swingset in the Lyons Memorial Park to include an ADA seat if appropriate.
- **Ethics Reminder** – As of today, most have already completed but there are a few that haven't.
- **November Election** – We received the updated Election information sheet. The Mayor's position and two Councilor positions will be on the November ballot. Councilor Thrasher's position shows that it will not be on the ballot.

#### **New Business:**

- **Proclamation – April Child Abuse Awareness Month** – Mayor Valentine reads the proclamation by title. *Councilor Ritchie motioned to approve – Councilor Hyde second – all in favor – none opposed – approved.*
- **Ordinance 274-2024 Hafner Annexation** – Dave Kinney requested Council adopt contingent on approval by the Oregon Department of Revenue. We received a denial, however, it will be resubmitted, once the corrections are made, therefore the motion and ordinance, as presented, are still appropriate. *Council Hyde motioned to adopt – Councilor Ritchie seconded – all in favor – none opposed – approved.*
- **Computer Replacement** – After replacing the battery backup, the readerboard, QuickBooks, copier, and several software programs are not working properly. The readerboard & copier are now working. Our IT person from SCTC attempted to fix the software problems but wasn't able to. She has setup a work around for QuickBooks. She recommends purchasing a new computer because it appears that something is damaged in the computer. She recommends replacing both computers. – waiting for her replacement recommendation.

#### **Correspondence:**

- Request received from a local citizen to place a “free library cabinet” at Freres Park. The council is concerned that it would be vandalized. Also, there is no one at the park to monitor it. There is one at Mari-Linn School and we have the Lyons Public Library where citizens can receive free books or check-out books at no cost. Council consensus declined the offer.

**Library Director Report:** Library Director Wilcox provides the report. They have experienced several power surges causing the computers to shut down. An update on the ramp was provided.

**City Manager Report:** CM Valentine gave report, which is provided. Public Works – assisted with septic tank service. The OR Mortuary Board cemetery inspection was approved. The Librarian's title changed to Library Director as referred to in the Lyons Municipal Code (LMC) under the Library Board (Chapter 2.15) code. The Library Board code will be updated for consistency. The attorney is also working on updating the code for the Chapter Initiative and Referendum. It contains outdated language, and the new code will refer to the state election forms rather than having the form within the LMC. Two mechanical/plumbing permits issued.

DEQ requires that we review the Comprehensive Plan this year, as part of the TMDL tasks. Attended budget workshop. Will be attending LOC workshop in April. Reviewed complaints.

**Planning Commission Report:** Nothing to report.

**Financial Reports:** No questions were asked.

**Commissioner Report/Councilor Questions/Comments:**

- Mayor Valentine, Cemetery – No comments to add.
- Councilor Ritchie, Library – No comments to add.
- Councilor Wagner, Building Improvements – No comments to add.
- Councilor Hyde, Police/Safety – Councilor Hyde reports information about FEMA’s Disaster Preparedness.
- Councilor Watts, Transportation, Parks & Recreation – Not present.

**Executive Session:** None

**Requests – Councilor Requests/Future Agenda Items/Announcements:** none

**Next Meeting:** April 23, 2024 @ 6:30 pm Regular Council Meeting – Lyons City Hall

Adjourned @ 7:48 pm

Summarized by CM Valentine