



# CITY OF LYONS

PHONE: (503)859-2167

FAX: (503)859-5167

[www.cityoflyons.org](http://www.cityoflyons.org)

449 5<sup>TH</sup> STREET

LYONS, OREGON 97358

[cityoflyons@wavecable.com](mailto:cityoflyons@wavecable.com)

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## CITY COUNCIL MEETING MINUTES

April 23, 2024

**Council Present:** Councilors: Jessica Ritchie, Diane Hyde, Mike Wagner, Amy Thrasher & Mayor Lloyd Valentine

**Council Absent:**

**Employees Present:** Librarian Roxy Wilcox, PW Richard Berkey, CM Micki Valentine

**Public Present:** Linn County Deputy Jacob Merrill, Ned Holt

**Opened w/pledge:** @ 6:30 pm

**Roll Call:** Taken

### **Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):**

- Councilor Wagner declared conflict of interest for the towing ordinance (LC Abandoned Vehicle Code)

**Presentations:** none

**Public Comment:** none

**Sheriff's Report:** Linn County Deputy Jacob Merrill provided the quarterly report.

**Consent Agenda:** Council Meeting Minutes March 26, 2024, and Bills Paid March 27, 2024 – April 23, 2024. *Councilor Wagner motioned to approve – Councilor Hyde second – All in favor – none opposed – approved.*

**Public Hearings:** none

### **Unfinished Business:**

- **Freres Park Picnic Tables** – The tables have been ordered – waiting for delivery. Accounting report provided. Review questions from Stephen Floyd for Our Town publication.
- **Budget Requests** – The minimum wage increase has been announced for July 1, 2024, which will increase by 3.4%, a 50 cent per hour increase, to \$14.70 per hour. Council agreed to budget for a 3.4% increase for all employees.
- **Ordinance 247-2024 Hafner Annexation Update** – There were some errors in the exhibits of the previous ordinance that was tentatively adopted at our last meeting. Those errors have been corrected and being presented tonight for re-adoption – *Councilor Wagner motioned to adopt and authorizing Mayor Valentine to sign the ordinance once*

*approved by Oregon Department of Revenue – Councilor Thrasher seconded – all in favor – none opposed – passed.*

- **Computer Replacement Update** – The computers that our tech recommended have been ordered. The monitors have arrived.

**Public Comment:** Ned Holt asked about paving the roads – Indian Laurel in particular. The City had the streets inspected two years ago and it was determined that the streets did not need to be repaved. There was some patching done and potholes filled. Crack sealing occurs annually with half of the streets done each year. His request will be considered. *He exits the meeting.*

**Unfinished Business continued:**

- **American Rescue Plan Annual Report** – The annual report has been submitted. All funds have been spent. The closing report will need to be completed next year.
- **Code Review** – Initiative & Referendum – The attorney has reviewed and given council several options for the direction to take for the revised code. Council consensus is to use the minimalist approach.

**New Business:**

- **Scholarship Selection** – The council made the selection. The awardee will be invited to attend the next council meeting to accept the award.
- **Resolution 599-2024 Employee Handbook** – The Sick Leave section needs updated to include all employees. The regular employees were not previously included in the Sick Time update. *Councilor Wagner motioned to approve – Councilor Ritchie seconded – all in favor – none opposed – passed.*
- **Linn County Sheriff – Abandoned Vehicle Code** – Linn County has asked that we review the City’s abandoned vehicle code and modify it to match the Linn County code. This would reduce the notification hours from 72 hours to 24 hours. Council consensus is to approve. The ordinance will be presented at the next meeting.

**Correspondence:**

- Linn County has notified the City of a tax foreclosure sale for the property at 284 9th Street. This is a vacant unbuildable lot. The sale will be held on May 22<sup>nd</sup> at the Linn County courthouse.

**Library Director Report:** Library Director Wilcox provides the report. They have been awarded \$1,500 from the Mike Long Youth Benefit Community Award program. She will attend the ceremony to receive the award. They are preparing prize baskets and would like to add something particular to Lyons. Councilor Hyde offered jams from the Lyons Community Gardens. The Friends of the Library is disbanding effective July 1<sup>st</sup>. They have offered to purchase replacement bookcases for the library with their remaining funds. A new group of volunteers have stepped forward to replace the outgoing members.

**City Manager Report:** CM Valentine gave the report. Public Works – Jerry Faber has returned for the season. Berkey installed a rain cap on the vault toilet to prevent rain from entering and screened it. He covered the “bird holes” in the city hall building. The flagpole lanyard was replaced at the cemetery. The available plots and niches were inventoried. There are 75 full plots, 12 cremains plots, and 38 columbarium niches available. There are several plots in the old section that have been purchased but are unlikely to be utilized. We are waiting for the ramp

installation to be scheduled and the building permit was approved. LyonsOR.gov domain name was approved. Held a meeting regarding duplexes to be built on the 18<sup>th</sup> Street property. Reminder of election day on May 21<sup>st</sup> - the office will be open 7 am to 8 pm so voters may drop off their ballots. Complaints were reviewed. Request from North Santiam School District reviewed concerning a School Resource Officer.

**Planning Commission Report:** Nothing to report.

**Financial Reports:** No questions were asked.

**Commissioner Report/Councilor Questions/Comments:**

- Mayor Valentine, Cemetery – No comments to add.
- Councilor Ritchie, Library – Would like to be sure that swings for the Lyons Memorial Park are included in the budget.
- Councilor Wagner, Building Improvements – No comments to add.
- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Thrasher, Transportation, Parks & Recreation – She will check Indian Laurel.

**Executive Session:** None

**Requests – Councilor Requests/Future Agenda Items/Announcements:**

- Reminder of City-Wide Clean-Up Saturday May 11<sup>th</sup> 9 am to 3 pm.

**Next Meeting:** May 14, 2024 @ 6:30 pm Budget Committee Meeting – Lyons City Hall  
May 28, 2024 @ 6:30 pm Regular Council Meeting – Lyons City Hall

Adjourned @ 8:26 pm

Summarized by CM Valentine