



# CITY OF LYONS

PHONE: (503)859-2167

FAX: (503)859-5167

[www.cityoflyons.org](http://www.cityoflyons.org)

449 5<sup>TH</sup> STREET

LYONS, OREGON 97358

[cityoflyons@wavecable.com](mailto:cityoflyons@wavecable.com)

---

## CITY COUNCIL MEETING MINUTES

March 25, 2025

**Council Present:** Councilors: Jessica Ritchie, Amy Thrasher, Diane Hyde, Eric Gjonnes & Mayor Mike Wagner

**Council Absent:**

**Employees Present:** PW Richard Berkey, PW Jerry Faber, CM Micki Valentine

**Public Present:**

**Opened w/pledge:** @ 6:30 pm by Mayor Mike Wagner

**Roll Call:** Taken

**Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):** none

**Presentations:** none

**Public Comment:** none

**Sheriff's Report:** Reviewed

**Consent Agenda:** Council Meeting Minutes February 25, 2025 and Bills Paid February 25, 2025 – March 25, 2025. *Councilor Ritchie motioned to approve – Councilor Thrasher second – Wagner, Ritchie, Thrasher, Hyde, Gjonnes in favor – approved.*

**Public Hearings:** none

### Unfinished Business:

- **Safe Routes to School Update** – The design plan was approved by ODOT. The plans are provided. Held a meeting with Civil West to discuss next steps. Civil West will start the bid process. The bid opening will be held here at Lyons City Hall. Council will hold a special meeting on May 13<sup>th</sup> to approve the contractor selection. Council will meet after the Budget Committee meeting closes.
- **Ethics Reminder & Training** – Reminded of the Ethics annual reporting period open until April 15<sup>th</sup>. There will be an ethics training on Public Meetings held Lyons Fire station on August 11<sup>th</sup>. Registration info will be shared when available. Normally we would not be required to have the training, however, due to the SRTS project, we will go over the \$1,000,000 threshold for the training requirement. Training is only required once during the term of office.

- **Budget Talks** – Reviewed the list of upcoming projects and ideas to consider for the upcoming budget. Minimum Wage has not yet been determined but is anticipated to be about a 3% increase, which is expected to be the percentage of the employees increase.

**New Business:**

- none

**Correspondence:**

- Received a letter from League of Oregon Cities Foundation requesting support of it.

**Library Director Report:** CM Valentine provided the February library reports. Attended the Library Board meeting, on March 13<sup>th</sup>. Confirmed the Library Board positions with the Board. Asst. Librarian Ader attended and is doing a great job filling in. Discussed possibly cutting the library hours temporarily until the replacement is hired. Council is ok with cutting Saturday hours by opening at noon rather than 10am. They are also ok with Thursdays being closed as this day of the week was identified as when only a few patrons visit.

**City Manager Report:** CM Valentine gives the report. PW Berkey maintaining properties. The stormwater outfall in the City Park has become a trip hazard. Purchasing a garden bridge to cover. Kiosk maps should be replaced any day. The recruitment flyers and job announcement for the Library Director have been distributed. The door has been replaced at the library. It will need to be painted. The wifi issues at the library have been fixed. A volunteer is working on a new logo for the library. The logo will need to be approved by council. One mechanical permit was issued. LGIP interest decreased to 4.60%. Attended NHMP update webinar. Citywide Clean-Up is scheduled for May 10<sup>th</sup> – will need volunteers. Received one application for scholarship. Complaints reviewed. Council ok with placing a Dogi-Pot station near the Grange property, will get authorization from the Grange.

**Planning Commission Report:** The Planning Commission will hold a meeting on April 2<sup>nd</sup>. Agenda reviewed.

**Financial Reports:** Reports were available for review and no questions were asked.

**Commissioner Report/Councilor Questions/Comments:**

- Mayor Wagner, Building Improvements –No comments to add.
- Councilor Ritchie, Library – No comments to add.
- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Thrasher, Transportation, Parks & Recreation – No comments to add.
- Councilor Gjonnes, Cemetery – Fencing discussed.

**Executive Session:** None

**Requests – Councilor Requests/Future Agenda Items/Announcements:**

Councilor Thrasher not able to attend April 22<sup>nd</sup> meeting.

Mayor Wagner reported on a recent meeting he attended with other mayors in the area, regarding the drawdown of Detroit Lake. A Lyons-Mehama Water District board member was contacted. It is not expected to cause a problem for them however, they have not experienced this in the past so they will see how it affects them when/if it happens. Mayor Wagner will provide a letter to forward to the legislature representative.

Councilor Ritchie inquired if there are any insurance issues with teens volunteering at the clean-up, with no parent present. Will check with our insurance agent.

**Next Meeting:** Tuesday, April 22, 2025 @ 6:30 pm Regular Council Meeting

Adjourned @ 7:51 pm

Summarized by CM Valentine