



# CITY OF LYONS

PHONE: (503)859-2167

FAX: (503)859-5167

[www.cityoflyons.org](http://www.cityoflyons.org)

449 5<sup>TH</sup> STREET

LYONS, OREGON 97358

[cityoflyons@wavecable.com](mailto:cityoflyons@wavecable.com)

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## CITY COUNCIL MEETING MINUTES

June 24, 2025

**Council Present:** Councilors: Jessica Ritchie, Amy Thrasher, Eric Gjonnes & Mayor Mike Wagner, Councilor Diane Hyde (*arrived at 6:39*)

**Council Absent:**

**Employees Present:** Lib. Dir. Michele Ray, PW Richard Berkey, CM Micki Valentine

**Public Present:** none

**Opened w/pledge:** @ 6:30 pm by Mayor Mike Wagner

**Roll Call:** Taken

### Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):

- Include Resolution 615-2025 to Amend Safe Routes To School Agreement – *Councilor Ritchie motioned to approve the addition – Councilor Thrasher second – Gjonnes, Wagner, Ritchie & Thrasher approved – none opposed – Hyde absent – Approved.*

**Presentations:** none

**Public Comment:** none

**Sheriff's Report:** Report was reviewed.

**Consent Agenda:** Council Meeting Minutes May 27, 2025 and Bills Paid May 28 2025 – June 24, 2025. *Councilor Thrasher motioned to approve – Councilor Ritchie second – Wagner, Gjonnes, Ritchie, Thrasher in favor – none opposed – Hyde absent - approved.*

**Public Hearings:** State Shared Revenue Hearing and Budget Adoption Hearing opened at 6:35pm by Mayor Wagner.

- **State Shared Revenue Hearing**
  - **Resolution 611-2025 A Resolution Certifying the City of Lyons' Eligibility to Receive State Shared Revenues by Providing the Necessary Municipal Services**
  - **Resolution 612-2025 A resolution Declaring the City's Election to Receive State Shared Revenues**

Mayor Wagner provided a brief explanation and answered questions from council. No public members were present. No additional questions from council. *Councilor Gjonnes motions to approve Resolution 611-2025 Certifying the City's Eligibility to Receive State Shared Revenues and Resolution 612-2025 Declaring the City's Election to Receive State Shared Revenues, as*

written – Councilor Ritchie second – Thrasher, Wagner, Gjonnes, Ritchie in favor – none – opposed – Hyde absent – approved.

(Councilor Hyde arrived at 6:39 pm)

- **Adopt Budget Hearing – Resolution 613-2025 Resolution to Adopt the Budget, Make Appropriations, Impose the Tax, and Categorize the Tax**

Council had no additional questions. There were no public members present. *Councilor Thrasher motioned to adopt – Councilor Gjonnes second – Ritchie, Hyde, Wagner, Thrasher, & Gjonnes all in favor – none opposed – approved.*

The public hearings closed at 6:40 pm and the regular city council meeting resumed.

#### **Unfinished Business:**

- **Safe Routes to School Update** – A meeting was held with Civil West and NS Paving to review and prepare for the project. The extension to Cedar Street is under review. Phase II will be considered if funds allow, which includes sidewalk further south towards Main Street and stormwater drainage.
- **Assistant Librarian Recruitment Update** – The interviews were completed today and a candidate selected to hire. Waiting for confirmation of acceptance and a possible start date.
- **SAIF Follow-up** - The renewal from SAIF was reviewed. The classifications were reviewed. Compared rates for the current year and previous year.
- **Ordinance 252-2025c Amending Title 15 Chapter 15.10 An Ordinance Amending Title 15.10 “Flood Damage Prevention” of the Lyons Municipal Code** – The adopted ordinance had several scrivener’s errors. They have been corrected. This ordinance corrects those errors. Councilor Thrasher motions to adopt the amended ordinance – Councilor Hyde second – Wagner, Ritchie, Gjonnes, Thrasher, & Hyde all in favor – none opposed – adopted.

#### **New Business:**

- **City Wide Clean-up Report & Procedure Review** – The Pacific Sanitation report is provided and reviewed. Past years comparison reviewed. Mill City and Detroit also have this program & their flyers are reviewed. Discussed possible areas for improvement. Council agrees this is a beneficial program to the community and would like to continue it.
- **Commissionerships Reviewed** – Councilors made several recommendations to modify the descriptions and to review at a future meeting. Recommended to remove emergency clauses, simplify, and describe as an “advocate” role. Thrasher and Gjonnes reviewed their assignments. Council agreed to allow their request to trade assignments: Thrasher to the Cemetery and Gjonnes to Parks & Recreation. It was noted that cleaning of headstones could be considered under perpetual care. Attempt should be made to contact owner. Care must be taken not to damage headstones.
- **Resolution 614-2025 Law Enforcement Services Agreement - Intergovernmental Agreement Between City of Lyons and Linn County Sheriff’s Office** – This agreement approves the Linn County Sheriff’s contract for the next three fiscal years, beginning July 1, 2025 through June 30, 2028. *Councilor Gjonnes motioned to approve*

*the contract – Councilor Ritchie second – Hyde, Wagner, Thrasher, Gjonnes, & Ritchie all in favor – none opposed – approved.*

**Correspondence:**

- Letter received from Department of Environmental Quality notifying the City of adoption to the Mainstem and Major Tributaries rule amendment to the Willamette Subbasins Temperature Total Maximum Daily Load (TMDL) and Water Quality Management Plan. This will require that we update our TMDL plan to meet the new requirements, which include temperature reduction of stormwater drainage before it enters the Santiam River.

**Library Director Report:** New Library Director, Michele Ray, is introduced and she provides the monthly report. CCRLS provided three new computers. She reported that there were 23 children that attended the first Summer Reading Program event, which was Diane's Gardening presentation. The Amazing Bubble Man will be this week's presenter. The fire district has reached out.

**City Manager Report:** CM Valentine provides report. Public Works readied the park for Summer Reading Program, waiting for crack-fill quote, one urn burial and one coming up, Library door has been painted and working on closer adjustments. The library board meeting held their June meeting and will take a break for the summer. Meg's term is up so they are looking for a replacement to start in the fall. No building permits issued. One mechanical issued. LGIP interest rate remains the same. The Summer Sun Sale will occur on Saturday, August 16<sup>th</sup>. Complaints reviewed – mostly for overgrown vegetation. LCSO has identified the porta-pot vandals. Had to remove a sapling and rocks that were planted in the cemetery. Planting of trees is not allowed in the cemetery. Trees, as they grow, cause damage to headstones. No one called for authorization. Interferes with mowing and pedestrian use. Issue with campers, on a vacant lot, in the residential zone.

**Planning Commission Report:** none

**Financial Reports:** Reports were available for review and no questions were asked.

**Commissioner Report/Councilor Questions/Comments:**

- Mayor Wagner, Building Improvements – No comments to add.
- Councilor Ritchie, Library – No comments to add.
- Councilor Hyde, Police/Safety – No comments to add.
- Councilor Thrasher, Transportation, Parks & Recreation – No comments to add.
- Councilor Gjonnes, Cemetery – No comments to add.

**Executive Session pursuant to ORS 192.660(2)(i):**

Mayor Wagner announces that the council will meet in executive session pursuant to ORS 192.660(2)(i) which allows the City Council to review and evaluate the job performance of the City Manager. The audience is asked to leave and instructs that they may return when the Regular Council meeting reopens. He closes the Regular Council meeting at 8:23 pm.

**The City Council Regular meeting reopens at 9:02 pm.**

**City Manager Performance Evaluation:** The City Manager's compensation was reviewed. Discussion to consider overage hours, merit increase, and vehicle use stipend. *Councilor Ritchie motioned to approve 60 hours/year overage, 3% merit increase, and \$200/month vehicle use stipend – Councilor Hyde second – Wagner, Thrasher, Gjonnes, Ritchie, & Hyde all in favor – none opposed – approved.*

**Requests – Councilor Requests/Future Agenda Items/Announcements:** none

**Next Meeting:** Tuesday, July 22, 2025 Regular Council Meeting at 6:30 pm.

Adjourned @ 9:05 pm

Summarized by CM Valentine