



CITY OF LYONS

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CITY COUNCIL MEETING MINUTES

October 28, 2025

Council Present: Councilors: Jessica Ritchie, Diane Hyde, Eric Gjonnes, & Mayor Mike Wagner

Council Absent: Amy Thrasher-excused

Employees Present: Lib. Dir. Michele Ray, PW Richard Berkey, PW Jerry Faber, CM Micki Valentine

Public Present: LCSO Lt. Brian Hardy, Pennywise, Art the Clown, Freddy Krueger, and Michael Myers

Opened w/pledge: @ 6:30 pm by Mayor Mike Wagner

Roll Call: Taken

Announcements (Additions to Agenda/Conflict of Interest/Ex-Parte/Bias):

- none declared

Presentations: none

Public Comment: no comments made

Sheriff's Report: LCSO Lt. Hardy provide their quarterly report and answered questions regarding cite & release and levy questions.

Consent Agenda: Council Meeting Minutes September 23, 2025 and Bills Paid September 24, 2025 – October 28, 2025. *Councilor Hyde motioned to approve – Councilor Gjonnes second – Wagner, Gjonnes, Ritchie, & Hyde in favor – none opposed – Thrasher absent - approved.*

Public Hearings: none

Unfinished Business:

- **Safe Routes to School Update** – The update report was reviewed. ODOT inspections and Civil West following up on those items. ODOT notified us of damaged sidewalk – outside of SRTS project - forwarded to Pacific Power. Request made to ODOT to replace the “End School Zone” sign. Still waiting on Pacific Power to install street lights. Extension to Cedar Street still on hold. A preliminary bill for the contractor is provided and being reviewed by Civil West. If necessary, hold a special meeting for approval to pay the bill.
- **Resolution 618-2025 Library Circulation Policy** – This resolution is follow-up to the policy that was approved at the last council meeting, to put it in resolution form, for

easier tracking. *Councilor Gjonnes motioned to approve – Ritchie second – Hyde, Wagner, Ritchie, & Gjonnes in favor – none opposed – Thrasher absent – approved.*

New Business:

- **Resolution 620-2025 Library Donation Policy** – The donation policy was reviewed. The Library Board and Director recommend approval. Last updated 10-2017. *Councilor Hyde motioned to approve – Ritchie second – Gjonnes, Wagner, Ritchie, & Hyde approve – none opposed – Thrasher absent – approved.*
- **Resolution 619-2025 Non-travel Meal and Refreshment Policy** – Council reviewed the proposed policy. Recent changes with OR Gov. Ethics Comm. Rules have cities reviewing their policies. Our attorney provided three options and recommended that the council approve a compensation policy to cover meals and refreshments. The resolution includes the council members recognition of the Potential Conflict of Interest. *Councilor Ritchie motioned to approve – Gjonnes second – Wagner, Hyde, Gjonnes, & Ritchie approve – none opposed – Thrasher absent – approved.*
- **Freres Park Trail** – A Dogipot station was added to the trail, at Councilor Gjonnes suggestion and is being used. Information regarding extending the Freres Park Trail, on the west side of the south pond, is provided at the request of Councilor Gjonnes. A park master plan was done in 2002 when the ponds were not fully owned by the City. Many rules that affect this area have changed since 2002. We have a Water permit to hold water in the ponds. Currently we have not setup a mechanism to hold water – it is naturally flowing. The OR Water Resources permit requires annual reports with monthly measurements reported. The DEQ TMDL requires monitoring of this area to protect the riparian area and water quality flowing into the Santiam River. Focus is on lowering the temperature of the water with plantings. The North Santiam Watershed Council may be able to assist. FEMA Floodplain maps show this area as wetlands. According to City code there is 50-foot yard setback to minimize potential impact on riparian vegetation and wildlife habitat. A bridge, possibly two, would need to be constructed. Consider increasing the path elevation to keep it above high-level water during the rainy season. Suggested a new parks master plan or feasibility study. Funding will need to include grants. Requested to leave info in binders. Tabled.
- **2025-27 Grant Young Memorial Planning Assistance Grant** – We have received the \$2,000 grant. The purpose of the grant is for planning services. We use it to cover the expenses for our Consultant Planner, Dave Kinney.
- **Speed Trailer** – Quotes provided for several speed trailers. Prices ranged from \$10,000 to \$20,000. A lock would be needed to prevent theft, which is an additional cost. They come with batteries and solar panels. Space is limited to store a unit however they are working to clear a space in the shop. Hyde asks if it is possible to rent. Will need to check into that.

Correspondence:

- none

Library Director Report: Library Director, Michele Ray, provides the report. She noted that Meg will not be assisting with Storytime. She has been here for four months. Mayor Wagner asks if she is aware of anything the library needs. She asks about the future of the building. She mentions shelving, linoleum, paint, and windows.

City Manager Report: CM Valentine provides report. PW taking care of storm debris. They removed three dead deer. R&R removed the dead tree at Freres Park. Boulders have been delivered just need to be moved into place by Siegmund. PW working on removing a split tree in Freres Park. Catch basins marked and inspected. Cemetery - one burial and two scheduled, trimmed bushes & mulched leaves. Library – reviewed policies, checked basement window coverings. Asked about replacing all of the windows (32), at the library, with energy efficient. Possibly a \$60,000 project, based off of Albany Library window replacement project. We may be able to find a grant. LGIP interest rate down. Audit in progress. Election day Tuesday Nov. 4. Dinner Nov. 5. CM vacation Nov 26-30. Complaint list reviewed.

Planning Commission Report: The Planning Commission minutes are provided. A meeting was held with Dave Kinney and Bill Lulay to review requirements for a new subdivision on 7th Street near Elm Street. Expecting their application soon.

Financial Reports: Reports were available for review, no questions or comments were made.

Mayor/Council – Questions, Comments, Commissioner Reports:

- Mayor Mike Wagner, Building Improvements, Utility, Police/Safety – They have inspected the stormwater run-off at the corner of 5th and Elm. The water is moving appropriately along 5th Street.
- Councilor Jessica Ritchie, Library – Nothing more to add.
- Councilor Diane Hyde, Transportation – Just waiting on SRTS
- Councilor Amy Thrasher, Cemetery – absent
- Councilor Eric Gjonnes, Parks & Recreation – Thanks for placing the station and providing info for the trail extension.

Executive Session: none

Requests – Councilor Requests/Future Agenda Items/Announcements: none

Next Meeting: Tuesday, November 25, 2025 Regular Council Meeting at 6:30 pm.

Adjourned @ 8:12 pm

Summarized by CM Valentine