

LYONS LIBRARY BOARD MEETING

November 13, 2025

Open Meeting: Meeting started at 7:00 p.m. Lyn Medley, Leslie Tracy, Emma Martin, Britt Brupbacher, Cathy Griswold and Michele Ray (Librarian) were present.

Everyone stood for the Pledge of Allegiance.

Changes or additions to the agenda: None

Approval of the October 9, 2025 Minutes: Minutes were approved as is.

Library Updates:

Michele included a copy of the September council report for the Library Report.

CCRLS- No decisions have been made about the Rotating Collection. Doug Yancey is looking into a deposit account for libraries to draw from for Ingram.

Other updates- Closed for Thanksgiving Nov 27-28. Closed Dec 24-25, Jan 1. Closing early Dec 31 at 3 p.m. Windows in basement have been washed. Micki is looking at new window covering options. The Gilbert House will no longer provide cultural passes. An Oregon State Parks parking pass has been purchased as a new cultural pass. The staff will set up a craft station to “decorate the library” after Thanksgiving. Michele is applying for a grant from the State of Oregon for funds to refresh sections of non-fiction. Cathy will help her with the application via email. Michele suggested we discuss the library webpage in a future meeting and summer reading planning.

Public Comments: none

New Business:

Robert’s Rules were reviewed and discussed.

Library Courtesy Policy Draft was reviewed and discussed and Michele took notes. It will be finalized at the December meeting.

Budget- Michele provided copies of the budget so the Board can become familiar with library spending and prepare for upcoming budget work.

Lost/Replacement Card Policy (2010)- The Board looked over this policy and discussed the relevance of the policy. Michele requested the review and feels the policy is unnecessary. If a charge for cards is needed in the future, it could be added to the Circulation Policy. The Board moved to ask the City Council to suspend the policy.

The meeting adjourned at 8:10 p.m. The next Library Board meeting will be Thursday, December 11, 2025 at 7:00 p.m. in person at the Library.